



دي بي اس - مدرسة مونارك الدولية
DPS-MONARCH INTERNATIONAL SCHOOL

ASSESSMENT GUIDELINES/POLICY
OF STUDENTS' LEARNING

KINDERGARTEN (1 & 2)

There are no formal examinations for kindergarten. Reports are prepared based on daily/weekly/monthly observations and continuous class assessments.

There are two academic terms for reporting purpose. Term 1 and 2 respectively.

1. **Monthly progress review** - It is prepared based on the learning outcomes of each subject of that month. Monthly academic progress review is published at the end of each month.
2. **Term end report** - Term report card is given at the end of each term.

The following grade descriptors are followed for the monthly progress review and term end report:

Grade	Rubrics
Accomplished Skills (AS)	Has in-depth knowledge of concepts taught, applies them in a comprehensive way of learning, and uses skills self-sufficiently
Established Skills (ES)	Has detailed understanding of concepts taught, applies them in most learning situations and uses skills with partial support
Developing Skills (DS)	Has broad understanding of concepts taught, applies them in some learning situations and uses skills with support
Need Support (NS)	Has limited understanding of concepts taught, rarely applies them in different learning situations and constantly requires high level of support

GRADE 1 TO 4

There are no formal examinations for grade 1 to 4. Reports are prepared based on continuous assessment done throughout the year. There are two types of reports given to students:

- 1. Monthly progress review** - It is prepared based on the learning outcomes of each subject of that month. Monthly academic progress review is published at the end of each month. The monthly progress review is prepared based on the performance of CONCEPT RECAP (DIGITAL ASSESSMENTS). Concept Recaps are conducted as diagnostic and formative assessment. The goal of Concept Recap is to monitor student learning and to provide ongoing feedback that can be used by teachers to improve their teaching and by students to improve their learning. Concept Recaps are not part of the grading system to reflect learning that has occurred. Therefore, no weightage has been allocated to this component in the Term End Report. There is no provision of retest as digital assessments are conducted online and are time bound.

The following grade descriptors are followed for the monthly progress review:

Grade	Rubrics
Accomplished Skills (AS)	Has in-depth knowledge of concepts taught, applies them in a comprehensive way of learning, and uses skills self-sufficiently
Established Skills (ES)	Has detailed understanding of concepts taught, applies them in most learning situations and uses skills with partial support
Developing Skills (DS)	Has broad understanding of concepts taught, applies them in some learning situations and uses skills with support
Need Support (NS)	Has limited understanding of concepts taught, rarely applies them in different learning situations and constantly requires high level of support

- 2. Term end report** - There are two academic terms for reporting purpose. Term 1 and 2 respectively. Each term end report is prepared based on continuous assessments which includes periodic tests, subject enrichment activities, and class observations. Term report card is published at the end of each term.

Term 1	Weightage	Term 2	Weightage
Periodic Test 1 (out of 30 marks)	50% PT1	Periodic Test 2 (out of 30 marks) Periodic Test 3 (out of 30 marks)	50% PT2 + PT3
Subject Enrichment (IDP & Activities)	30%	Subject Enrichment (IDP & Activities)	30%
Class Observation	20%	Class Observation	20%
TOTAL	100%	TOTAL	100%

GRADE 5 TO 8

There is a formal examination system from grade 5 onwards. There are two types of reports given to students:

1. Monthly progress review - It is prepared based on the learning outcomes of each subject of that month. Monthly academic progress review is published at the end of each month. It is prepared based on the learning outcomes of each subject of that month. Monthly academic progress review is published at the end of each month. The monthly progress review is prepared based on the performance of CONCEPT RECAP (DIGITAL ASSESSMENTS). Concept Recaps are conducted as diagnostic and formative assessment. The goal of Concept Recap is to monitor student learning and to provide ongoing feedback that can be used by teachers to improve their teaching and by students to improve their learning. Concept Recaps are not part of the grading system to reflect learning that has occurred. Therefore, no weightage has been allocated to this component in the Term End Report. There is no provision of retest as digital assessments are conducted online and are time bound. **The following grade descriptors are followed for the monthly progress review:**

Grade	Rubrics
Accomplished Skills (AS)	Has in-depth knowledge of concepts taught, applies them in a comprehensive way of learning, and uses skills self-sufficiently
Established Skills (ES)	Has detailed understanding of concepts taught, applies them in most learning situations and uses skills with partial support
Developing Skills (DS)	Has broad understanding of concepts taught, applies them in some learning situations and uses skills with support
Need Support (NS)	Has limited understanding of concepts taught, rarely applies them in different learning situations and constantly requires elevated level of support

3. Term-end report - There are 2 academic terms for reporting purposes. Term 1 and 2, respectively. Each term-end report is prepared based on continuous assessments which include periodic tests, subject enrichment activities, and class observations. Term report cards are published at the end of each term.

- **Internal Assessment (20%)**

Periodic test, class observations and subject enrichment (activities/practical and project work). Student must secure minimum 33% marks (7 Marks) out of 20 marks in each subject.

- **Term end examination (80%)**

Examination for 80 marks in each subject covering 100% syllabus of the subject. Student must secure minimum 33% marks (27 marks) out of 80 marks in each subject.

Term 1	Term 2
Internal Assessment – 20%	Internal Assessment - 20%
1. Periodic Test 1 (out of 30 marks) – 10%	1. Periodic Test 2 (out of 30 marks) – 10%
2. Class Observation – 5%	2. Class Observation – 5%
3. Subject Enrichment – 5%	3. Subject Enrichment – 5%
First Term Exam (out of 80 marks) – 80%	Second Term Exam (out of 80 marks) – 80%
TOTAL 100	TOTAL 100

GRADE 9 AND 10

There are two types of reports given to students:

Monthly progress review - It is prepared based on the learning outcomes of each subject of that month. Monthly academic progress review is published at the end of each month. It is prepared based on the learning outcomes of each subject of that month. Monthly academic progress review is published at the end of each month. The monthly progress review is prepared based on the performance of CONCEPT RECAP (DIGITAL ASSESSMENTS). Concept Recaps are conducted as diagnostic and formative assessment. The goal of Concept Recap is to monitor student learning and to provide ongoing feedback that can be used by teachers to improve their teaching and by students to improve their learning. Concept Recap is an essential component of multiple assessment with a weightage of 5 % which is included in Internal Assessment.

The following grade descriptors are followed for the monthly progress review:

Grade	Rubrics
Accomplished Skills (AS)	Has in-depth knowledge of concepts taught, applies them in a comprehensive way of learning, and uses skills self-sufficiently
Established Skills (ES)	Has detailed understanding of concepts taught, applies them in most learning situations and uses skills with partial support
Developing Skills (DS)	Has broad understanding of concepts taught, applies them in some learning situations and uses skills with support
Need Support (NS)	Has limited understanding of concepts taught, rarely applies them in different learning situations and constantly requires high level of support

- 1. Term end report** - There are 2 academic terms for examination purpose. Term 1 and 2 respectively. Term end report is prepared based on continuous assessments throughout the term which includes internal assessment and term examination. Term report card is published at the end of each term.

Term I & Term2

- Internal Assessment** – Multiple assessment (concept recap/assignment), periodic test, portfolio, and subject enrichment activities/practical. Student must secure minimum 33% marks (7 Marks) out of 20 marks in each subject.

Components
Multiple Assessment
Periodic Test
Subject enrichment
Portfolio

- Term-end Examination** – Written examination in each subject covering 100% syllabus of the subject. Student must secure minimum 33%marks in each subject.

TOTAL 100% (Internal assessment +Term end examination)

Note- Assessment structure will be followed as per the latest guidelines of the CBSE.

ADDITIONAL AND OPTIONAL SUBJECTS FOR GRADE 1 To 10

Additional subjects from grade 1 to 9 cover ICT, Qatar History, Life skill /Islamiyat. For Grade 10 Islamiyat /Life skill also the following grading scale is followed:

Maximum Marks	Points	Grade	Rubrics
81-100%	5	A	Has in-depth knowledge of concepts taught, applies them in a comprehensive way of learning, and uses skills self-sufficiently
61-80%	4	B	Has detailed understanding of concepts taught, applies them in most learning situations and uses skills with partial support
41-60%	3	C	Has broad understanding of concepts taught, applies them in some learning situations and uses skills with support
21-40%	2	D	Has limited understanding of concepts taught, rarely applies them in different learning situations and constantly requires high level of support
20% and below	1	E	Has restricted understanding of concepts taught, hardly applies them in different learning situations and always requires high level of support

CO-SCHOLASTIC AREA FOR GRADE 1 TO 10

- Co-Scholastic cover Work Ex Clubs, Art, Dance, Music, Art Education, Physical & Health Education, SEWA, Life skills and Discipline. Co- scholastic activities will be assessed on a skill development assessment done by the concerned teacher framing effective tools for the same. Grading is done based on below-mentioned 5 pointers scale:

Maximum Marks	Points	Grade	Rubrics
81-100%	5	A	Has in-depth knowledge of concepts taught, applies them in a comprehensive way of learning, and uses skills self-sufficiently
61-80%	4	B	Has detailed understanding of concepts taught, applies them in most learning situations and uses skills with partial support
41-60%	3	C	Has broad understanding of concepts taught, applies them in some learning situations and uses skills with support?
21-40%	2	D	Has limited understanding of concepts taught, rarely applies them in different learning situations and constantly requires high level of support
20% and below	1	E	Has restricted understanding of concepts taught, hardly applies them in different learning situations and always requires high level of support

GRADE 11

There are two types of reports given to students:

1. Monthly progress review - It is prepared based on the learning outcomes of each subject of that month. Monthly academic progress review is published at the end of each month. It is prepared based on the learning outcomes of each subject of that month. Monthly academic progress review is published at the end of each month. The monthly progress review is prepared based on the performance of CONCEPT RECAP (DIGITAL ASSESSMENTS). Concept Recaps are conducted as diagnostic and formative assessment. The goal of Concept Recap is to monitor student learning and to provide ongoing feedback that can be used by teachers to improve their teaching and by students to improve their learning. Concept Recap is an essential component of end of topic test.

The following grade descriptors are followed for the monthly progress review:

Grade	Rubrics
Accomplished Skills (AS)	Has in-depth knowledge of concepts taught, applies them in a comprehensive way of learning, and uses skills self-sufficiently
Established Skills (ES)	Has detailed understanding of concepts taught, applies them in most learning situations and uses skills with partial support
Developing Skills (DS)	Has broad understanding of concepts taught, applies them in some learning situations and uses skills with support
Need Support (NS)	Has limited understanding of concepts taught, rarely applies them in different learning situations and constantly requires high level of support

2. Term end report - There are 2 academic terms for examination purpose. Term 1 and 2 respectively. Term end report is prepared based on continuous assessments throughout the term which includes internal assessment and term examination. Term report card is published at the end of each term.

Term I & Term II

- **Internal Assessment:** End of topic (Concept Recap) or unit tests/ exploratory activities/ practical/ projects. The internal assessment components and weightage varies for each subject. Student must secure minimum 33% marks in each subject.
- **Term-end Examination** - Examination in each subject covering 100% syllabus of the subject. Student must secure minimum 33% marks in each subject. The Term end examination weightage varies from subject to subject. In a subject involving practical work, a candidate must obtain 33% marks in the theory and 33% marks in the practical separately in addition to 33% marks in aggregate, in order to qualify in that subject.

TOTAL 100% (Internal assessment +Term end examination)

Note - Assessment structure will be followed as per the latest guidelines of the CBSE.

CO-SCHOLASTIC AREA FOR GRADE 11

Co-Scholastic areas cover Work / Experience, Health and Physical Education and General Studies. Co- scholastic activities will be assessed on a skill development assessment done by the concerned teacher framing effective tools for the same. Grading is done based on below-mentioned 8 pointers scale:

MARK RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 and below	E*

PROMOTION CRITERIA

- **KG** - students will be promoted based on their continuous class assessments and observations.
- **Grade 1 to 4** - students scoring D and above in all the subjects.
- **Grade 5 to 9** - 40% and above for grades 5 to 9 in aggregate will qualify for promotion to the next grade.
- **Grade 10** students will be promoted to the next grade based on the CBSE Board examination result.
- **Grade 11** - Minimum 33% in each subject must be secured in each Term and in the final assessment for promotion to Grade 12. In case of a subject involving practical/project work, a student must obtain 33% marks in theory and 33% marks in practical/project separately. In addition to this, 33% marks in aggregate are required for promotion to the Grade 12.
- In case, a student fails in only one subject out of the 5 subjects, he/she is placed under compartment and promoted to the next class only if he/she passes the compartment examination in one attempt.
- Students who are not able to pass the Compartment Examination in one attempt are detained in the same class, i.e., in class XI. ii. In case, a student fails in two or more subjects out of the 5 subjects, he/she is detained in the same class, i.e., in class XI.
- Attendance for periodic tests and all main exams for all grades are compulsory. There will not be any retest.
- Students found using unfair means during periodic tests or term end examinations will be marked zero (0) in that subject and **no retest** will be held for such students. These students will not be eligible for any academic award or school appointments.