



دي بي اس - مدرسة مونارك الدولية

DPS-MONARCH INTERNATIONAL SCHOOL

DPS-Monarch/CIR/SCY/2024-25/379

Date: 06.04.2026

From Principal's desk....

Circular to Parents (KG1 to Grade 12)

Dear Parents,

Greetings from school!

We sincerely thank you for your continued support and cooperation as we begin the new Academic Year. The parent orientation sessions are currently ongoing, and we appreciate your active participation and engagement.

As the academic year has commenced, we would like to address a few important points and common concerns to ensure smooth functioning and effective communication:

1. School Portal & Zenda App Usage

All parents are requested to check the school portal and the Zenda app daily to stay updated with important circulars, announcements, and student-related information.

In case you are unable to access or use the portal/app for any reason, you are advised to immediately get in touch with the school IT Support Team for assistance.

2. Transport Service

Parents who wish to avail the school bus service are requested to complete the transport fee payment at the earliest. Please note that the bus service will commence within three days of payment, as the school requires time to allocate bus numbers, routes, and make necessary arrangements.

It has been observed that in some cases, students are using the bus service without fee payment. This is strictly not permitted due to safety and security reasons. All parents are requested to adhere to the school transport policy.

3. Sharing of Homeroom Teachers' Contact Details

To ensure effective and timely communication, the contact number of your child's Homeroom Teacher will be shared with you.

We request your cooperation in adhering to the following guidelines:

- The number should not be used for routine communication.
- No WhatsApp groups will be created for class communication.
- For all regular queries and academic-related communication, please continue to use the official email channel.

The contact number is to be used strictly for emergency purposes only.

4. Books & Uniform Distribution

The distribution of books is currently in progress. Books are being issued only to students whose payments have been completed.

The process may take slightly longer as the Accounts and Stores teams are verifying payments with the bank before preparing and issuing book sets. We request parents to kindly be patient and supportive in case of minor delays in receiving books in the classroom.

Similarly, uniform distribution is being carried out through a coupon-based system, as per MOE guidelines. A token system has been implemented to manage the flow of parents. However, it has been observed that some parents are taking longer during trials, which leads to delays for others. We request all parents to cooperate and adhere to the time guidelines to ensure a smooth process for everyone.

Your support and understanding are highly appreciated. Let us work together to make this academic year a great success and create a positive and happy learning environment for all our children.

Warm regards,



Meenal Bakshi
Principal

Our Motto

Education with a difference

Our Vision

DPS Monarch International School will deliver learning excellence that is child-centric, value-based, and technology-driven.

Our Mission

DPS Monarch International School will ensure that students add value to their community and make the world a better place to live.
