



دي بي اس - مدرسة مونارك الدولية

DPS-MONARCH INTERNATIONAL SCHOOL

DPS-Monarch/CIR/SCY/2024-25/380

Date: 07.04.2026

From Principal's desk....

Guidelines for School Transport Facility

- Parents who wish to avail the school bus service must apply. The request will be reviewed by the Transport Department. Once availability is confirmed, parents are required to pay the applicable fees at the fee counter to confirm and activate the service.
- The Transport Department requires a minimum of three (3) working days after payment to allocate a seat to the student.
(Example: If payment is made on 06/04/2026, the student may begin using the service from 09/04/2026.)
- The bus service is optional. Fees once paid are non-refundable, as the school enters prior commitments with transport contractors for routes and services.
- Students with pending transport fees will not be permitted to use the bus service. The school's safety and security responsibilities apply only to registered and paid users. Parents are requested to ensure timely payment of fees.
- Students must be ready at the designated pickup point and time. The bus will not wait, as delays impact other students. Drivers and attendants will not make calls prior to arrival. In case of absence, parents must inform the driver in advance.
- Students are required to follow all instructions given by the bus driver and attendant. Parents are requested to reinforce discipline and appropriate behavior as part of student safety.
- If a student is picked up early from school by a parent/guardian, the parent must inform the respective driver to avoid delays and confusion during drop-off.
- The school is not obligated to provide transport services if there is a change in the student's residential location after subscription. However, the Transport Department will review such requests and make reasonable efforts to accommodate changes where possible. The department reserves the right to modify routes and timings based on operational requirements.
- Parents must inform the school at least one (1) month in advance if they wish to discontinue the transport service.
- Parents are strictly advised not to call drivers while they are driving, as this poses a safety risk.

- Parents are not permitted to board the bus or engage with other students in case of any concern or conflict. They are also advised not to argue with the driver or bus attendant. All concerns must be reported to the Transport Office for appropriate resolution.
- The school reserves the right to recover costs for any damage caused to the bus by students.

Important Note:

Parents who have not yet paid for the bus service but are currently sending their children by bus are requested to complete the payment by **15th April 2026**.

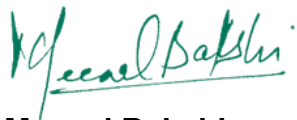
Failure to do so will result in discontinuation of the bus service for the students concerned.

Parents are also requested:

- Not to insistently send their children on the bus without authorization if fee is not paid.

To avoid any arguments with the bus driver or attendant as they strictly follow the approved list provided by the transport department.

Warm regards,



Meenal Bakshi
Principal

Our Motto

Education with a difference

Our Vision

DPS Monarch International School will deliver learning excellence that is child-centric, value-based, and technology-driven.

Our Mission

DPS Monarch International School will ensure that students add value to their community and make the world a better place to live.
