



دي بي اس - مدرسة مونارك الدولية

DPS-MONARCH INTERNATIONAL SCHOOL

DPS-Monarch/CIR/SCY/2025-26/242

Date: 14.04.2025

From Principal's desk....

Subject: Entry and Exit Guidelines for Parents

Dear Parents,

Greetings of the day!

In our ongoing effort to ensure smooth traffic flow and enhanced safety on campus, we request all parents to kindly adhere to the following **Entry and Exit Guidelines** effective **Tuesday, April 15, 2025**:

1. Gate Entry and Parking (Morning Hours):

- Parents are requested to **enter from GATE NO. 01** and park their vehicle in the **basement** for pick-up and drop-off purposes.
- However, during morning hours (before **07:45 a.m.**), parking will be allowed at **ground level (PARKING B)** only for drop-off. Please note that **ground-level parking will not be available after 07:45 a.m.**

2. Visits to Admission, Store, and Accounts Departments:

- Parents visiting these departments are advised to **park in the basement**.

3. Student Pick-Up/Drop-Off Location:

- All student drop-offs and pick-ups should be done via the **soccer field entrance**.

4. Restricted Access to Academic Building:

- Parents are **not permitted** to enter the academic building (classrooms or corridors) between **07:15 a.m. and 02:00 p.m.**, except for visits related to **admission, store, or accounts**.

5. Gate No. 03 Access Restriction:

- Parents **must not use GATE NO. 03** for pick-up or drop-off. Entry through this gate is **strictly by appointment only** with the **Admission, Accounts, or Store departments**.

6. **Parking for Persons with Physical Disabilities:**

- Special parking arrangements are available. Kindly inform the school in advance for necessary coordination.

7. **Roadside Drop-Offs:**

- Parents are **strictly advised not to drop off students on the roadside**. The school **will not be responsible** for any incidents related to vehicles parked outside the school compound.

8. **Uber/Taxi Users:**

- Parents using Uber or any taxi services should also **use GATE NO. 01** for both entry and exit.

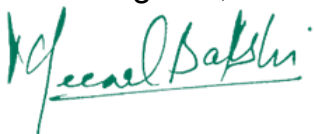
9. **Private Vehicles:**

- Parents using personal vehicles for school pick-up and drop-off must **park only in designated slots** and ensure they **do not block other vehicles**.

We sincerely request all parents to **cooperate and follow these guidelines** to ensure the safety of our students and to maintain order within the campus.

Thank you for your understanding and support.

Warm regards,



Meenal Bakshi
Principal

Our Motto

Education with a difference

Our Vision

DPS Monarch International School will deliver learning excellence that is child-centric, value-based, and technology-driven.

Our Mission

DPS Monarch International School will ensure that students add value to their community and make the world a better place to live.
