



## IPAD SUBMISSION BY PARENTS

Dear Parents,

Greetings of the day!

Parents are requested to submit their iPad to the respective Homeroom Teachers (HRTs) on **Thursday, 15<sup>th</sup> May 2025, between 2:30 PM and 4:30 PM**. HRTs will be available in their respective classrooms to collect the iPads and will inspect the physical condition of each device before accepting it.

### Important Note:

- Parents must purchase an **iPad (Generation 8 or later)** with **Wi-Fi-only capability**. Please note that **LTE/SIM-enabled iPads are strictly not allowed**.
- If purchasing an iPad with a **Type-C charging port**, a **Type-C to USB cable** must be provided along with the device, including labeling the iPad and the charger if you are using a USB-C type charger.
- The iPad must be protected with a **durable back case** and **tempered glass** to avoid physical damage.
- Ensure the latest versions of **Microsoft Outlook and Microsoft Teams** are downloaded, installed, and logged in on the iPad with the student login credentials provided by the school before submission. Additionally, register for **PMP Publications** using the link: <https://lms.pmponline.co.in/> with the **student login credentials**. **Video Tutorial for Guidance:** <https://youtu.be/840GmsydnQ?feature=shared>
- iPads must be submitted **without any iCloud account logged in**, and **all personal data must be removed** from the device prior to submission to ensure a clean and secure setup for school use.
- All iPads will be closely monitored by the school's IT Department. Any damage, malfunction, or loss resulting from **student negligence or mishandling** will be considered the **financial responsibility of the parent**.
- A signed **Self-Declaration Form** (attached with this circular) must be submitted to the **Homeroom Teacher (HRT)** along with the iPad.

Thanks for your kind support and understanding in this regard.

Ms. Meenal Bakshi  
Principal

Regards,

DPS Monarch Primary Team

### Our Motto

Education with a difference

### Our Vision

DPS Monarch International School will deliver learning excellence that is child-centric, value-based, and technology-driven.

### Our Mission

DPS Monarch International School will ensure that students add value to their community and make the world a better place to live.

## **Self-Declaration Form – iPad Submission (Grades 1 & 2)**

Please complete the following form and submit it along with your child's iPad to the Homeroom Teacher (HRT). This declaration ensures that the device meets school requirements for safe use in the classroom.

Admission Number		Name of the Student	
Class & Section		Parent Name	
Date of Submission		Contact Number 1	
Serial Number		Contact Number 2	

### **Pre-Submission Checklist:**

Steps	Checklist Item	Yes/No	Comments
1	Is there any physical damage to the iPad?		
2	Is a durable iPad case or cover securely fitted?		
3	Is the iPad and charger labeled if you are using a USB-C type charger?		
4	Is the screen protected with a tempered glass cover?		
5	Have you signed out of the Apple ID on the iPad?		
6	Has all personal data been erased from the iPad before submission		
7	Have all social media apps and games (e.g., Facebook, VPN, Instagram, WhatsApp, etc.) been removed?		
8	Have the installation and login for Microsoft Teams, as well as the registration for PMP Publications, been completed?		
9	If applicable, has a Type-C to USB charging cable been submitted with the iPad?		
10	Have you read the iPad Policy available on the school portal and website?		

### **Parent Declaration**

I hereby declare that the information provided above is accurate to the best of my knowledge. I understand that the school may inspect and monitor the device regularly, and I take full responsibility for any damage or misuse of the device.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_